

INVITING EXPRESSION OF INTEREST (EOI)

The Commissioner, Panchayat and Rural Development (P&RD) invites for expression of interest for empanelling of Retired Engineers for the monitoring of works under Mahatma Gandhi NREGA in the state of Assam

Background:

The Mahatma Gandhi National Rural Employment Guarantee Act was enacted by Parliament of India and came in to force on February 2nd, 2006 with a mandate of providing at least 100 days of unskilled manual work as guaranteed employment in a financial year to every household in rural areas as per demand, resulting in creation of productive assets of prescribed quality and durability in order to strengthen the livelihood resource base of the poor.

The Mahatma Gandhi NREG Scheme under the act is a demand driven, largest and most ambitious social security and public works programme in the world. The said scheme is being implemented by the Commissionerate of Panchayat and Rural Development, Assam for the state. In view of the above, the department is pursuing several reform initiatives to strengthen the service delivery and effect sustained poverty reduction by creating productive assets of prescribed quality and durability in rural areas.

As part of its overall vision and strategy, the department has decided to constitute a panel of Quality Monitors both at state and district level in order to improve programmatic outcomes.

Minimum Eligibility Criteria:

Sl. No.	Name of the Position	No. of Position	Maximum age as on 1.1.2019	Eligibility Criteria
1	State Quality Monitor (SQM)	15	63	Should be from the cadre of retired Executive Engineer or equivalent (Civil/Agriculture Engineer)
2	District Quality Monitor (DQM)	10-15	63	Should be from the cadre of Retired Assistant Engineer & above or equivalent (Civil/Agriculture Engineer)

The Terms and conditions for State Quality Monitor(SQM):

1. The empanelled Engineers will monitor & evaluate at least 10% of the works executed under MGNREGS in each Districts of the State. The expenditure of these 10% works should be at least Rs 5.00 lakh & above for Kutchha (Earth) works and Rs. 10.00 lakh & above for the Pucca (masonry) works.
2. Monitoring of each work should be done in two stages i.e. during construction and after completion.
3. The empanelled Engineers should visit at least for 10 days in a month as per direction of the Commissioner. P&RD Assam
4. The empanelled Engineers should also advise/suggest corrective measures of the works and ensure the implementation of the same.
5. The action taken report on the remarks of the monitored works shall be sent regularly for its corrective action to the DPC/ PO.
6. The empanelled Engineers will work under overall supervision and direction of CE/SE of the State.
7. The remuneration will be paid on the basis of number of days visited.

8. The remuneration fixed per person is Rs 1500 Per day and will be revised as an when the authority deemed it to be fit, In addition the SQM are also eligible for reimbursement of transportation @ Rs 12 Per KM from HQ irrespective of mode of conveyance and reimbursement of actual hotel expenses, on production of actual bills (as per entitlement of same status of State Govt. Officers) and the same is to be countersigned by CE/SE.
9. Tour diary along with photographic evidence countersigned by the CE/SE has to be produced after completion of the tour for necessary payments alongwith the reports.
10. A review meeting shall be conducted under the chairmanship of CE/SE to review the outcome of the visit

The Terms and reference of District Quality Monitoring (DQM) cell:

1. The empanelled Engineers will monitor & evaluate at least 10% of the works executed under MGNREGS. The expenditure of these 10% works should be at least Rs.3.00 lakh & above for Kutcha (Earth) works and Rs. 5.00 lakh & above for the Pucca (masonry) works.
2. The monitoring of each work should be done in two stages i.e. during and after completion.
3. The empanelled Engineers should visit at least for 10 days in a month as per direction of concern DPC, MGNREGA.
4. The empanelled Engineers should also advise/suggest corrective measures of the works and ensure the implementation of the same.
5. The action taken report on the remarks of the monitored works shall be sent regularly in order to be reviewed by the Project Implementing Agencies (GP/AP/ZP/Line Department).
6. The remuneration will be paid on the basis of number of days of visit.
7. The remuneration fixed per person is Rs. 1000 Per day and will be revised as a when the authority deemed it to be fit. In addition, the DQM are also eligible for reimbursement of transportation @ Rs.10 Per KM from HQ irrespective of mode of conveyance and the same is to be countersigned by concern DPC, MGNREGA.
8. Tour diary along with photographic evidence countersigned by the DPC, MGNREGA has to be produced after completion of the tour for necessary payment along with the reports.
9. A review meeting shall be conducted under the chairmanship of EE to review the outcome of the visit

5. GENERAL INSTRUCTION FOR EOI

1. The interested persons are invited to send separate Expression of Interest (EOI) for the quality monitoring cell at state and for the district level.
2. The EOI should be submitted in the enclosed format as per Annexure "A". The same must be explicitly specified by the Professional in the EOI covering letter.
3. The Commissioner, P&RD, Assam shall have the right to call for clarification / original copies of the supporting documents for verification, as deemed fit and also to cross check for any details as furnished by the professional.
4. The offer should contain copies of all necessary documents in respect to their previous employment in various Central/State Govt. departments /Public sector companies.
5. Applications without required information or enclosures are liable to be rejected.
6. The Commissioner, P&RD, Assam reserves the right to accept any or reject all the EOIs at their sole discretion without assigning any reason thereof.
7. EOI should be submitted on or before : **14th October, 2019 (5 PM)**

Address for Communication :

Office of the Commissioner,
Panchayat & Rural Development , Assam
Juripar : Panjabari : Guwahati-37



(N. Islam, IAS)
Commissioner,
Panchayat & Rural Development, Assam

APPLICATION FORM

To,
The.....

Sub:- Application for the post of State Quality Monitor/District Quality Monitor.

(Strikeout whichever is not applicable)

Ref:- Your Advertisement No. DRD-15/139/2019/25,Dtd. 22-09-2019

Sir

In response to your advertisement quoted above on the subject I have the honour to offer myself as a candidate for the same with the particulars furnished in the prescribed form.

1. Name in full(block letters) :
2. Present Address :
3. E-mail & Phone No. (block letters) :
4. Father's Name & Present address :
5. Place of birth including Police St. and District :
6. Educational qualification and also the name & full address of the education institution (which read last copies of certificate should be enclosed) :
7. Other Qualification :
8. Community (a) State your religion (b) Are you member of SC/ST (Answer 'yes' or 'No' if yes state particular's by a copy of certificate) :
9. Age on the 1st. January 2019(according to H.S.L.C. Examination copy of which should be enclosed) :
10. Present occupation, if any :
11. Previous appointment held with designation and Name of the organization (furnish relevant documents) :
12. Are you a temporary or retrenched personal of a temporary Deptt. of the Govt. of Assam ? Answer 'yes' or 'No' if yes state Particulars :
13. Pensioners P.P.O No. (enclose a copy) :

I am a candidate for the post of
and the fact state above are true to the best of my knowledge and belief. In case of a false statement, I am liable to any action Govt. may deem fit and proper.

Date.....

Signature of the Applicant