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Amrit Mahotsav

GOVERNMENT OF ASSAM  
COMMISSIONERATE OF PANCHAYAT AND RURAL DEVELOPMENT  
PANJABARI, GUWAHATI-37.


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No: CPRD/LC/31/2023/16

Dated: 7<sup>th</sup> July 2023

ADVERTISEMENT FOR TEMPORARY/CONTRACTUAL POST IN THE OFFICE OF  
THE COMMISSIONER, PANCHAYAT & RURAL DEVELOPMENT, ASSAM

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GOVERNMENT OF ASSAM

**Office of the Commissioner  
Panchayat & Rural Development Department  
Juripar, Panjabari, Guwahati, Assam**


Online Applications are invited for the following 1(One)  
Contractual / Temporary position under Legal Branch  
in the Office of the Commissioner, Panchayat & Rural  
Development Department, Assam.

1. Legal Consultant

**Key dates:**  
Application Start Date : 10<sup>th</sup> July 2023 10:00 AM  
Application Last Date : 25<sup>th</sup> July 2023 6:00 PM

**For details and application process please visit:**  
<https://rural.assam.gov.in>

Commissioner, Panchayat & Rural Development, Assam, invites online applications from eligible candidates who are citizen of India as defined under Article 5 to 9 of the Constitution of India and fulfill the eligibility norms of educational qualification, age, work experience etc. as mentioned for temporary contractual post of Legal Consultant. The post has been created for overall disposal of court related matters as well as urgent and necessary submission of parawise comments/instruction to the Government/Standing Counsels of Panchayat & Rural Development Department, Assam. The detailed terms and references are available in <https://rural.assam.gov.in>. Only online application through <https://rural.assam.gov.in> will be accepted. Interested candidates having requisite educational qualifications, experience and qualifying the age criteria may apply for the positions. Only shortlisted candidates will be intimated regarding date and venue of selection process through email. Undersigned reserves the right to make any decision regarding the process of selection to be in due course of time. Applications are to be submitted online before 25<sup>th</sup> July 2023 6:00 PM. Incomplete applications shall not be considered.

  
Commissioner,  
Panchayat & Rural Development,  
Assam

**Terms and Reference for advertisement for temporary/contractual posts in the  
Office of the Commissioner, Panchayat & Rural Development, Assam**

**1. Background:**

The Panchayat & Rural Development Department largely works to enhance livelihood opportunities, address chronic poverty, provides social security and works for economic inclusion of rural poor families. The Panchayat & Rural Development Department has been implementing several programmes in the rural area of the State by empowering rural poor through power of rights-based law, aiming to transform the geography of poverty in the State. The office of the Commissioner, Panchayat & Rural Development engages a large number of contractual employees in various capacities at the State, District, Block and Panchayat level.

The 1 (One) position advertised here is of a Legal Consultant. The position is based in Guwahati.

**2. Scope of Assignment:**

Legal Consultant: The Legal Consultant will be responsible for overall monitoring of disposal of court related matters as well as support to branched of the Office of the Commissionerate, P&RD, Assam for necessary submission of parawise comments/instructions to the concerned Government/Standing Counsels.

Additionally, the Legal Consultant will work on any other litigation related works assigned from time to time. A separate work allotment order will be issued from time to time.

**3. Qualification Requirement and Minimum Experience:**

Sl. no.	Name of the Post	Proposed required Educational Qualification and work experience	Proposed Remuneration (in Rs. per month)	Proposed upper age limit as on 01/06/2023
1.	Legal Consultant	LLB with a minimum 5 years of working experience in any level of court.	50,000.00	40 years

Note: The applicant has to upload the valid license/certificate of enrollment from any Bar Council (within India) during the time of online application.

**4. Language Skills:**

The candidate should be fluent in English and Hindi language apart from Assamese language as he/she has to communicate with the Government/Standing Counsels/Union Ministers etc. An undertaking in this regard has to be submitted as per format in Annexure "A".

**5. Application Process:**

1. Only online application through <https://rural.assam.gov.in> will be accepted. Scanned documents to be uploaded with online application.
2. The link for Online Application will be active from 10:00 AM of 10<sup>th</sup> July 2023 and will remain active till 6:00 PM of 25<sup>th</sup> July 2023. No communication in respect of submission of Online Application will be entertained once the submission date is over. Mode of Application is Online only.
3. The short-listed candidates have to appear for a selection process for which no TA/DA shall be paid.
4. The candidates should fill up the Self-Assessment form online and should bring the copy of this Self-Assessment form alongwith a set of self certified copies of all marksheets & testimonials at the time of interview.

## 6. Selection Process:-

- Self Assessment: 30 marks (based on the marks obtained in Class -X, Class -XII, L.L.B.)
- Personal interview: 20 marks

Only shortlisted candidates will be called for personal interview. Short listing will be done based on the scores of self assessment.

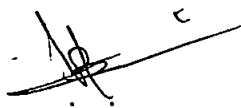
Moreover, the details of self assessment criteria for the post Legal Consultant are mentioned below:-

Qualification	Maximum Marks	Criteria
1. HSLC or Equivalent	10	Based on the % obtained in HSLC or Equivalent examination
2. HSSLC or Equivalent	10	Based on the % obtained in HSSLC or Equivalent examination
3. LLB	10	Based on the % obtained in L.L.B. examination
Total	30	

**For example:-** if any applicant has obtained 66% in the HSLC or Equivalent examination, the applicant shall secure 6.6 marks in the self assessment criteria.

## 7. Additional Information:

1. The department reserves the right to cancel any or all position at any stage of the recruitment process.
2. At any stage of recruitment, if it is found that the candidate does not fulfil the eligibility criteria and /or that he / she has furnished incorrect/false information / certificates / documents or has suppressed any material fact (s), his / her candidature/appointment will stand cancelled and necessary legal action will be initiated.
3. The decision of the Selection Committee in any matter related to the recruitment at any stage of the recruitment process will be final and binding upon the candidates.

  
Commissioner,  
Panchayat & Rural Development,  
Assam

UNDERTAKING

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S/W/D.....R/o .....

do hereby affirm that I can speak, read and write fluently in English, Hindi and Assamese.