



GOVERNMENT OF ASSAM
COMMISSIONERATE OF PANCHAYAT AND RURAL DEVELOPMENT
PANJABARI, GUWAHATI-37.

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No. CPRD/HCMS/01/2020/

Date: 17.02.2021

Short Notice Inviting Expression of Interest

The Commissioner, Panchayat & Rural Development, Assam invites Expression of Interest (EOI) from Health Insurance Companies for proposal of Group Health Insurance facilities for approximately 8000+ contractual Employee working under Panchayat and Rural Development Department, Assam.

The EOI is to be submitted in closed covers, addressed to "The Commissioner, Panchayat & Rural Development, Assam, Panjabari, Juripar, Guwahati-37" on or before 03:00 PM on **23.02.2021** and the same will be opened on the same day at 04:00 PM.

EOI documents comprising all details and terms & condition, can be downloaded from the website www.rural.assam.gov.in from **18th February 2021 10.00 AM** onwards. The document (s) submitted should be duly signed by the authorized signatory and stamped with official seal of the institution on each page. Any Quotation which is submitted without signature and stamp on each page shall be rejected.

The Commissioner, Panchayat & Rural Development, Assam, reserves the right to revise or amend the notice and /or the Tender documents, fully or partly, right to reject any or all offers without assigning any reason thereof is reserved with the Commissioner, Panchayat & Rural Development, Assam.

Commissioner,
Panchayat & Rural Development, Assam

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Terms and Conditions for proposals from Health Insurance Companies etc. for Group Health Insurance

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Conditions:

1. Sealed Expression of Interest (EOI) should be deposited in the Office of the Commissioner, Panchayat and Rural Development Department, Assam (Receipt Branch) before 4:00 PM on 22.02.2021.
2. EOI documents should comprise all terms and conditions and following details
 - i. location of head/zonal office,
 - ii. places (town/district) of operation,
 - iii. no of branches at each district,
 - iv. network hospitals list
 - v. accidental death insurance sum assured,
 - vi. permanent/partial disability sum assured,
 - vii. air accident insurance cover, sum assured for medical purpose and yearly premium amount (inclusive/exclusive of GST) per employee,
 - viii. Third Party Agency available
 - ix. mode of premium payment (yearly/quarterly/half-yearly), waiting period if any,
 - x. top up of sum assured facility available or not,
 - xi. whether dependents included or not,
 - xii. room rent limits,
 - xiii. pre- and post-hospitalization period covered,
 - xiv. ambulance expenses limit, sub-limits availability,
 - xv. addition of new employees and conditions thereof,
 - xvi. deletion of employees on resignation,
 - xvii. procedure of claim settlement,
 - xviii. death benefit payout option,
 - xix. minimum group size if any,
 - xx. whether in case of emergency treatment can be taken in other hospitals in or outside state,
 - xxi. whether day care procedures covered
 - xxii. diagnostics expenses, surgical kits expenses covered
 - xxiii. Medicines expenses covered
 - xxiv. diseases covered, organ donor expenses covered or not, exclusion criteria,
3. The EOI document may include any other facilities if any.

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Sd/-
Commissioner
Panchayat and Rural Development